



POSITION DESCRIPTION

INDEPENDENT LIVING COACH

Level and Salary Range	Social, Community, Home Care and Disability Services (SCHCADS) Award Level 2
Job Type	Casual/ Part-time
Reports to	Team Leader
Purpose of the Position	To facilitate Carpentaria participants to acquire independent living skills and to support them to reach their potential in the home environment and in the community.
Tasks and Responsibilities	<ul style="list-style-type: none"> • Actively engage participants to exercise rights, choice and control in decision making using Person Centred Active Support and Positive Behaviour Support practices • Promote independence by supporting participants to achieve NDIS plan goals through skill development, behaviour support and life activities • Be accountable for expenditure and record keeping • Administer and monitor prescribed medication in accordance with established policies and procedures • Contribute to the development, implementation, data collection and evaluation of person-centred programs • Promote Carpentaria policies, including WHS and incident reporting • Perform other duties as directed
Essential Criteria	<ul style="list-style-type: none"> • Ability to work positively with people from diverse backgrounds • Strong connection to human rights and inclusion • Empowerment of others is one of your core values • Exceptional verbal and written communication skills and active listening skills • Demonstrated experience supporting people with a disability or those who require assistance with daily living • Knowledge of implementing person-centred and individual support plans and behaviour support plans • Proven ability to work both autonomously and in a team environment and meet legislative and internal policy and procedural requirements • Flexibility to work various shifts within a fortnightly roster including weekends, weekdays, evenings, nights and team meetings • Information technology skills • Minimum Certificate III in Disability, or similar level, relevant qualification • Current Working with Children Card, Criminal History Check, First Aid Certificate and unrestricted NT Drivers Licence
Preferred Criteria	<ul style="list-style-type: none"> • Experience in supporting people with a disability who have complex requirements, including behavioural, medical, or mental health needs • Experience in implementing person-centred positive behaviour support, medical and individual support plans • Knowledge and understanding of Disability and NDIS related legislation • Light Rigid Drivers Licence
Behaviours Required	<ul style="list-style-type: none"> • Embody Carpentaria's values of honesty, respect, collaboration and innovation, and a human rights-based approach

Authorised by CEO:

Date:

12/03/2021